



## BOARD OF ADJUSTMENT

### Minutes February 3rd, 2021

The meeting was called to order at 6:05 pm by Chairperson Bill Mettee and on roll call the following members were present:

Amy Mitchell  
Bill Mettee  
Rene Soldwisch  
James Sullivan

Members not present: Wes Sharp

Staff Present: Charlie Dissell, Cortney Marmon, Tim Little

Public Present: Steve Richardson 611 N 6<sup>th</sup> Pl

The minutes for the 01/06/2021 meeting were approved on a motion by James Sullivan and seconded by Renee Soldwisch. On voice vote: All ayes.

Consider request from Steven and Debra Richardson for a variance under the terms of Section 165.35 (3) of the Cod of Ordinances of Indianola, Iowa, to permit the construction of an addition to the North side of their garage at 611 North Street Place to which if allowed as requested, would not be in conformity with Section 165.09 (MINIMUM REQUIRED FRONT, SIDE and REAR YARDS of R-2 SINGLE-FAMILY RESIDENTIAL)

Tim Little provided an overview.

James Sullivan asked how the request looked to Tim.

Tim said everything looked good.

Bill Mettee asked if there were any plans to remove parks to build homes.

Mr. Dissell said no.

Bill Mettee asked if the height would be the same.

Tim Little said yes.

Steve Richardson spoke about the variance request.

James Sullivan asked if they were just adding to the side of the garage.

Steve Richardson said yes.

Bill Mettee asked when they want to build.

Steve Richardson said mid to late summer.

James Sullivan if it would change the driveway approach.

Steve Richardson said no.

Motion was made by Board Member James Sullivan to approve the request from Steven and Debra Richardson for a variance under the terms of Section 165.35 (3) of the Code of Ordinances of Indianola, Iowa, to permit the construction of an addition to the North side of their garage at 611 North Street Place to which if allowed as requested, would not be in conformity with Section 165.09 (MINIMUM REQUIRED FRONT, SIDE AND REAR YARDS of r-1 SINGLE FAMILY RESIDENTIAL) that requires a 10' side setback.

This motion was seconded by Board Member Amy Mitchell. On voice vote: All, ayes. Motion passed unanimously.

#### **Approval of the Board of Adjustment Rules of Procedure**

Mr. Dissell provided an overview.

#### **Discussion and Direction on Board of Adjustment Rules of Procedure**

Mr. Dissell provided an overview.

Amy Mitchell said the document looks good and is in line with the procedures that she is aware of.

Wes Sharp stated it was nice to have it laid out.

Amy Mitchell asked if the document could be provided to applicants.

Mr. Dissell said we could provide it to applicants.

Wes Sharp wanted something announcing when public comments are closed.

Mr. Dissell said we would add that.

Motion was made by Board Member James Sullivan to approve the request for the approval of the Board of Adjustment Rules of Procedure.

This motion was seconded by Board Member Amy Mitchell. On voice vote: All, ayes. Motion passed unanimously.

Comments: N/A

The meeting was adjourned on a motion by James Sullivan seconded by Renee Soldwisch. On voice vote: All ayes.

Meeting adjourned at 6:14 pm

 *Acting Chair*  
Wes Sharp, Chairperson

  
Charlie E. Dissell